

# **GENERAL ASSEMBLIES 2020**

## **Combined Spring & Fall**

**(Due to the COVID Pandemic)**

**Sunday November 15<sup>th</sup>, 2020**  
**12:00 Noon**

### **Agenda**

1. Call Meeting to order
2. Opening Prayer
3. Election of Parliamentarian for Combined General Assembly
4. Approval of Fall 2019 General Assembly (December 8, 2019) Minutes
5. Priest's Comments
6. President's Comments
7. Election of the Board of Elections (3 members) – for Parish Council 2021-2022
8. Board of Auditors Report for 2019 – Chris Veziris, Jerry Karabelas, Toby Weir
9. Treasurer's Report and Parish Budget for 2021
10. Review of Parish Investments – Arthur Karabelas
11. Cemetery Committee Presentation
  - State of Finances
  - Financial Report for 2019
  - Budget for 2021
12. Selection of Board of Auditors for 2020 Financials (3 Members) – Board of Auditors Report for 2020 will be given at the Spring 2021 General Assembly
13. Good of the Parish
14. Closing Prayer

**GENERAL ASSEMBLIES 2020**  
**Combined Spring & Fall**  
**(Due to the COVID Pandemic)**

**Sunday November 15<sup>th</sup>, 2020**  
**12:00 Noon**

1. *Call Meeting to order - 12:03pm (A quorum was present; for attendance, please see sign in sheet)*
2. *Opening Prayer*
3. *Election of Parliamentarian for Combined General Assembly*  
Vula Lalas Motion to elect John Demopoulos. Second by Toby Weir. All present except John D. vote in favor.
4. *Approval of Fall 2019 General Assembly (December 8, 2019) Minutes*  
Minutes reviewed. Motion by Paul Karoutas to accept minutes, second by Kimon Lalas. All present vote in favor.
5. *Priest's Comments*  
Fr. Anthony says he has been a part of our parish for just over a month. He thanks the community for being so welcoming to him and Presvytera. He says that our parish is unique in his experience due to its camaraderie and friendliness, and for having so many young people involved in our events. And, our Parish Council is a very nice mix of gender, age, and both cradle Orthodox and converts. We have a bright future ahead as we continue to work together. Outreach is particularly important to bring those who haven't been to church for a long time back to church, as well as to find new members. That is work that we can all do. COVID will obviously make this more difficult, and it is making it hard to get to know the people of this parish and to do things the "normal" way. Fr. Anthony says that he wants to do what he can to get the ministries up and running again. Also, he has started the Orthodox Life meetings on Thursday nights at 7pm. We also have been lucky to have a chanter join us, Vasilios, who brings his fiancée Moriah with him. Fr. Photios also helps out with chanting for some of the mid-week and other services. We have also started having vespers on Saturday evenings at 6pm. Orthodoxy on Tap is something we'd like to get back to soon and keep that ministry re-invigorated. With regard to Sunday School, we recently had a meeting with those ministry leaders in the hopes of bringing this ministry back, when and as people are comfortable. Fr. Anthony says he has started to reach out to the GOYA ministry leaders also. We need to work on these and other ministries, but need to be patient, as we can't expect everything to go back to normal immediately. We have been thinking about the Christmas Pageant and how to do that event safely. Fr. Anthony reminds everyone that he is always available for the members of the parish, and that he has office hours regularly, as well as an emergency contact number for after hours. You can drop by anytime during his office hours, but appointments are appreciated. He is looking forward to the Nativity and Great Lent and Easter seasons, and to seeing all of the parish be a part of these

services. God willing, we can get back to having fellowship events soon. Until then, let's all be patient and keep working together.

## 6. *President's Comments*

George Coussoule officially welcomes Fr. Anthony and Presvytera Themmi. If you have not seen it already, the November issue of the Rejoice (which will start coming out monthly) has father's biography. He comes to us with 25 years of experience in the priesthood. We are lucky to have him here with us.

As PC President this year and last year, George says one of his goals has been to keep the lines of communication open between the parish and the Parish Council, and he appreciates how many people have reached out to him.

The minutes and financials from this meeting will be sent out to all of the stewards of the church after this meeting, especially since many people were not able to join us today because of COVID.

Congratulations again to Toby Weir - the Parishioner of the year.

Thanks to everyone in the parish who has been coming to church and following the guidelines. It is difficult to do, but necessary.

This year – we accomplished a lot:

- The back staircase has been renovated by painting, rust removal and replacement of the treads – Thanks to the Alkistis for organizing and funding most of this project and to our other generous donors for ensuring this happened.
- We hosted 3 important Dover Friendly Kitchen events at St. Thomas. Thanks to Paul Karoutas and Paul Maskwa for heading this up again this year. At the most recent event, we served 117 meals, which is the most the Dover Friendly Kitchen has served. There is a lot of need in our community. The next event is December 27, please see Paul Karoutas if you can help. We are going to try to go back to making American Chop Suey instead of serving pizza.
- The festival: We are so fortunate to have Rebecca Maskwa and Robert Mitropoulos to co-chair this event again this year. They thought out of the box and were able to come up with the 3 very successful Greek to Go events. Thanks to them and all of the other volunteers who helped out. Also thanks to Jerry and Eloise Karabelas who thought of the festival replacement fund and generously matched much of the funds donated.
- We updated our computers upstairs and started to accept online giving, which has been very successful.
- All the carpets and upholstered chairs have been steam cleaned – they were badly in need of it.
- We have a new texting platform to use to communicate with the parish and remind them of upcoming events, thanks to Dexter Tarbox. This has been very successful and it is part of our effort to keep everyone involved in our parish.
- We have been live streaming services to help those who can't be here in person – we've had some problems with audio and video, but we are going to be getting a professional company to come and install a camera to display the entire solea, and it will automatically broadcast our services on Facebook and YouTube. This should be working before Christmas. The system will also allow us to livestream other events like funerals, weddings and baptisms.

Thanks to the Parish Council for their work this year, and especially to the executive team.

George has applications for people who want to join the PC – there are 4 people leaving the council this year, and we need 5 people to sign up to join the council to take the place of those who are leaving and the one seat that we were not able to fill this year.

7. *Election of the Board of Elections (3 members) – for Parish Council 2021-2022*

Nick Lebenaris volunteered to help out last year, Peter Georgakilas volunteers to help today, and Rea Lampesis also volunteers. Motion by James Kottaridis, second by Vula Lalas to elect these three to the Board of Elections. All present vote in favor.

8. *Board of Auditors Report for 2019 – Chris Veziris, Jerry Karabelas, Toby Weir*

George thanks the Board of Auditors for their help, for auditing the books for 2019 and through October of 2020. Chris Veziris reports that the auditors reviewed the accounts including the general account, telecom account and cemetery accounts. They reviewed proof statements and cross referenced them to deposits, and spot checked checks written/paid. They verified checks against invoices and vouchers. They found the accounts to be accurate and in good shape. There was a discrepancy in April of 2019 in the amount of \$2.25 in a deposit, but after researching the issue, they could not determine the reason for the discrepancy, and due to the small amount decided it was not worth pursuing any further. They also did glance at the investment accounts but determined that Art Karabelas was the better person to speak to the investment accounts. Motion to accept the Board of Auditor's report by Rosie O'Hearn, seconded by Kimon Lalas. All present vote in favor.

9. *Treasurer's Report and Parish Budget for 2021*

The treasurer's report is attached to the minutes. Vula Lalas explains that the report has all of the balances through November 10<sup>th</sup>. We have 6 accounts with People's United bank. The CD listed is maturing this year, but given the interest rates, we will not be re-investing in a CD, but giving the CD funds to Art to invest. Also, please note that there is \$60k in the Cemetery account that was used to start the account but is really church funds. We just haven't pulled it from the Cemetery account.

We did receive PPP loan funds of approximately \$10k, and we will be applying for forgiveness of that loan, and are cautiously optimistic the loan will be forgiven.

Our stewardship income is ahead of budget this year, as people have been very generous. We hope this continues

We were also lucky to receive part of a donation administered through the Metropolitan of about \$5k, which was donated by a couple from Massachusetts and which assisted a number of churches.

Festival replacement donations over \$15,000 at this point (the report shows slightly less, but there were more donations in the vault that were not reflected in the report yet).

The Greek to Go events netted us approximately \$13k.

The report details other income items.

Vula explains the "in and out" items in the report.

Page 3 of the report shows a breakdown of expenses. Vula explains the Archdiocese commitment and pension contributions. We replaced the sump pump this year, which cost a bit over \$2k. We also now pay our chanter, so this shows as an expense. Maintenance and Liturgical expenses are broken out and listed, so that everyone can see what these items are specifically, item by item. Vula summarizes other

expenses, and the “in and out” items. The insurance costs are listed, as well as cemetery expenses and office supplies. Overall, expenses were \$202k, which left us in the red about \$20k.

The Hellenic Center is broken out separately as well – we don’t have any festival income shown, but we did have \$6,400 in income from Sally Cobb/Mezanine Catering, which reduces our deficit to approximately \$13,500.

John Demopoulos asks if there is a way to avoid paying the rooms and meals tax if we don’t do the festival again? Abby Karoutas explains that unfortunately there is not, as she looked into that this year. The DRA told her that the Rooms and Meals tax is due on the Greek to Go events also

Vula reviews the budget for the upcoming year (see attached budget). Hopefully we will be able to have a festival next year, but in the event we cannot, some funds for more Greek to Go events are forecasted. Without the festival, we are down about \$35k.

Regarding expenses, we think that the pension and commitment will stay the same, so they are the same as last year. Chanter expenses are projected as about \$11k. Maintenance and liturgical expenses are generally unavoidable, and are some of the larger expense items. Vula says that there is a correction: The admin salary is recommended to be \$19k not the \$17k listed, so please make a note of this. Other projected expenses reviewed. Vula explains that the PC is going to meet with our insurance agent from Church Mutual to see if we can reduce our insurance expenses. Mike Frudakis will review the cemetery expenses as Dennis Kostis has prepared a report. We have budgeted less expenses for the Greek to Go events if we do them again, in the hopes we can produce them less expensively than this year.

We are still projecting a deficit of about \$94k, which we’d normally pull from the Tower or other accounts. This year we have not had to move funds from any accounts as our parish has been so generous, so hopefully this will carry over to next year, which would help out a lot.

Anthi asks about the difference in income between the festival and the Greek to Go events – Vula and Mike said that last year, the festival netted about \$40k, and the Greek to go netted less. Discussion of this topic leads to the conclusion that we could actually make almost as much money from the events as from the festival if we continue the events next year and perhaps expand them a little. Vula emphasizes that our stewardship is up quite a bit this year and speculates that the money that people might have spent at the festival or other dances and events may have just been donated to the Church. This has been very helpful to our bottom line this year. Chris Veziris points out also that this year we obtained the \$10k loan which is not in the budget for next year.

Motion by Zach Des Roches to accept the treasurer's report, seconded by John Demopoulos. All present vote in favor.

#### 10. *Review of Parish Investments – Arthur Karabelas*

Please see attached handout, which is Art’s report. He will email this to anyone who is interested in having it. Art explains that the investment accounts are healthy and doing exactly what they are supposed to be. Our funds are in indexed funds, invested in general stocks and bonds, so they generally take care of themselves. We try to keep extra cash in the Building fund, so that the cash is available to accomplish repairs if necessary without having to liquidate securities at what might be an inopportune time. The accounts overall are doing well, they are up about 10% this year, and ahead of the stock market.

Kimon Lalas asks about how the accounts are invested, whether aggressive or conservatively? Art explains that for example the Scholarship account is invested in a way that is to preserve it for the long haul, but also to generate income. The Cemetery fund is an interesting one, money doesn't often come out of that fund, but it is also designed to be around in perpetuity, so it is also invested a little differently. Art routinely reviews these accounts with the treasurer.

Mike Frudakis asks about the Demosthenes fund and the scholarship funds – the Demosthenes e fund is invested with NY Life, not with Art.

John Demopoulos asks if the comparison with the S&P means that we are doing 2.5% better than the stock market? Art says yes – it may not continue but right now it is doing well.

Chris Veziris asks whether it is prudent to keep the Demosthenes fund invested with Paul Kageleiry since we don't have a lot of interaction with Paul. Vula says that we will discuss moving this fund to Art at the next PC meeting, as it makes sense to have all our investment accounts with one person.

#### 11. *Cemetery Committee Presentation*

*Please see attached report*

*State of Finances, Financial Report for 2019 & Budget for 2021*

Mike Frudakis presents for Dennis Kostis: He explains that the expenses are as shown, and generally involve maintenance of the cemetery. The goal is also to keep the fund for perpetuity. Of note, the Cemetery committee did not do their usual Memorial Day fundraiser this year, but it is in the budget for 2021. Mike says that a new flagpole will be installed at the cemetery too, because the Greek flag and US flag cannot be on the same pole, so we will now have them on separate poles. Mike reminds everyone that there is \$176k invested with Art, and it is not just cash in the bank.

Motion to accept presentation by Cemetery Committee by Paul Karoutas, Second by Kimon Lalas. All present vote in favor.

#### 12. *Selection of Board of Auditors for 2020 Financials (3 Members) – Board of Auditors Report for 2020 will be given at the Spring 2021 General Assembly*

George reminds people that only 2 months really need to be audited, as this year's audit committee did audit up through about October 2020 already. Vula motions to keep the same board (Chris Veziris, Jerry Karabelas, and Toby Weir), seconded by Art Karabelas. All present vote in favor.

#### 13. *Good of the Parish*

Toby asks whether the Bylaws we revised a few years ago have been approved by the Metropolis yet? No, not yet.

#### 14. *Closing Prayer*

Adjourned at 1:12pm

**Annunciation Greek Orthodox Church**

2020 Spring & Fall General Assembly

Treasurer's Reports

Financials YTD

2021 Budget

Vula Z. Lalas  
Treasurer

**Annunciation Greek Orthodox Church**

January 1 through November 10, 2020

Account Balance Report

**PEOPLES UNITED BANK**

Regular Checking Account	\$ 32,481.80
Towers Account	\$ 59,384.73
Cemetery Account	\$ 12,651.30
Debit Card Account	\$ 2,232.04
Sunday School Account	\$ 395.43
Certificate of Deposit	\$ 17,611.49 *

\* Certificate Maturity Date - 11/24/2020  
Funds to be moved to Investment Accounts at Maturity

**INVESTMENT ACCOUNTS**

**FIRST REPUBLIC PRIVATE WEALTH MANAGEMENT**

Managed by Arthur Karabelas

Building Fund	\$ 243,905.00
Cemetery Fund	\$ 176,790.00 **
Scholarship Fund	\$ 68,434.00
Faskianos Fund	\$ 32,443.00
Karkavelas Fund	\$ 28,730.00
SP	\$ 23,438.00
Sunday School Fund	\$ 13,181.00

**NEW YORK LIFE - Managed by Paul Kageliery**

Balance as of 9/30/2020 \$ 85,585.09

**\*\* \$60,000 in Church Funds were used to establish Fund**



## Annunciation Greek Orthodox Church

P&L Comparison YTD - Previous Year

YTD Ending 11/10/2020

CHURCH	YTD 11/10/2020	Projected Year End Totals	Budget 2021	Budget 2020
<b>INCOME</b>				
CARES ACT Loan	\$ 10,890.00	\$ 10,890.00		\$ -
Stewardship Income	\$ 92,528.24	\$ 95,000.00	\$ 95,000.00	\$ 85,000.00
General Donations	\$ 8,028.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00
Festival Replacement Donations	\$ 14,948.00	\$ 16,000.00	\$ 15,000.00	
Special Events - Greek to Go	\$ 19,282.50	\$ 19,282.50	\$ 15,000.00	\$ 1,500.00
Bookstore	\$ 370.00	\$ 500.00	\$ 1,000.00	
Candles	\$ 5,351.85	\$ 6,100.00	\$ 6,000.00	
Cemetery	\$ 4,080.00	\$ 4,100.00		
Christmas Card	\$ 1,960.00	\$ 2,500.00	\$ 2,000.00	
Contributions (total) 2020 Budget				\$ 40,000.00
Memorials	\$ 9,005.00	\$ 9,200.00	\$ 4,000.00	
Rejoice Ads	\$ 750.00	\$ 750.00	\$ 750.00	
Trays	\$ 3,883.00	\$ 4,300.00	\$ 4,500.00	
Easter Donations	\$ 4,635.00	\$ 4,635.00	\$ 5,000.00	
Interest Income	\$ 20.61	\$ 25.00		
Sunday School	\$ -	\$ -	\$ 500.00	\$ 1,000.00
In/Out - Scholarship/Vasilopita Sunday/St Basils	\$ 4,452.00	\$ 4,452.00		\$ 2,000.00
Outreach	\$ 1,716.97	\$ 1,000.00	\$ 1,500.00	
Other				
<b>TOTAL Income</b>	<b>\$ 181,901.17</b>	<b>\$ 188,734.50</b>	<b>\$ 160,250.00</b>	<b>\$ 134,500.00</b>

**Annunciation Greek Orthodox Church**

**P&L Comparison YTD - Previous Year**

YTD Ending 11/10/2020

CHURCH	YTD 11/10/2020	Projected Year End Totals	Budget 2021	Budget 2020
<b>EXPENSES</b>				
Archd. Commitment	\$ 33,463.00	\$ 36,500.00	\$ 36,500.00	\$ 36,500.00
Archd. Pension Fund	\$ 7,000.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
Parish Youth Safety	\$ 28.00	\$ 28.00		
Sump Pump Expense	\$ 2,034.89	\$ 2,034.89		
Chantor Expense	\$ 1,500.00	\$ 1,500.00	\$ 11,000.00	\$ 850.00
Clergy Benefits	\$ 772.56	\$ 772.56		
Bank Charges	\$ 65.70	\$ 75.00		
Bookstore Expense	\$ 179.60	\$ 179.60	\$ 1,000.00	
Liturgical Expenses (breakdown on page 4 )	\$ 11,150.17	\$ 13,882.83	\$ 14,000.00	\$ 7,000.00
Covid Related Expenses	\$ 366.66			
Maintenance	\$ 9,601.98	\$ 11,522.38	\$ 13,000.00	\$ 18,000.00
Clergy Health Ins.	\$ 6,479.45	\$ 6,479.45	\$ 5,000.00	\$ 16,000.00
Clergy Auto Expense			\$ 4,500.00	
Payroll - Clergy	\$ 59,062.71	\$ 87,888.17	\$ 90,000.00	\$ 108,025.00
Clergy Fica			\$ 15,877.00	
Admin Payroll	\$ 14,484.70	\$ 17,000.00	\$ 19,000.00	
Fica - Clergy / Admin	\$ 7,219.47			
Church Expense - Other	\$ 100.00			
Donations/St. Basil's	\$ 2,787.00	\$ 2,787.00	\$ 3,000.00	\$ 1,500.00
In/Out Expense	\$ 6,000.00		\$ 2,000.00	
(\$3k Demosthenes, \$1K Faskianos, \$2k Church)				
Insurance Bldg/Liab/ Appraisal	\$ 10,520.75	\$ 12,624.90	\$ 14,000.00	\$ 11,000.00
Cemetery Expense	\$ 3,425.15	\$ 4,031.32	\$ 4,000.00	
Miscellaneous	\$ 318.42	\$ 318.42	\$ -	\$ 2,000.00
<b>SUPPLIES</b>			\$ 6,000.00	\$ 5,500.00
Office Exp Computers	\$ 2,705.06	\$ 2,500.00		
Live Streaming-\$75 a month			\$ 900.00	
Office Exp Postage	\$ 240.00	\$ 300.00		
Office Exp - Office Supplies	\$ 4,144.99	\$ 4,973.99		
Special Events - Greek to Go	\$ 4,981.13	\$ 4,531.13	\$ 2,000.00	\$ 1,000.00
Special Events - Tsourekia	\$ 195.00	\$ 195.00		
Sunday School	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
GOYA			\$ 500.00	\$ 500.00
Outreach	\$ 500.00	\$ 500.00	\$ 500.00	
<b>UTILITIES</b>			\$ 16,000.00	\$ 16,000.00
Electric	\$ 4,365.60	\$ 5,238.72		
Gas	\$ 4,378.12	\$ 5,253.74		
Internet	\$ 2,409.87	\$ 2,891.84		
Phone	\$ 565.85	\$ 679.02		
Water/Sewer	\$ 543.66	\$ 652.39		
<b>TOTAL EXPENSES</b>	<b>\$ 202,089.49</b>	<b>\$ 234,240.35</b>	<b>\$ 265,677.00</b>	<b>\$ 232,775.00</b>
<b>NET INCOME (EXPENSES)</b>	<b>\$ (20,188.32)</b>	<b>\$ (45,505.85)</b>	<b>\$ (105,427.00)</b>	<b>\$ (98,275.00)</b>
Hellenic Center Net Income (expense)	\$ 6,403.83	\$ 8,410.00	\$ 10,500.00	\$ 41,400.00
Annunciation G.O.C. Net Inc. (Expense)	\$ (13,784.49)	\$ (37,095.85)	\$ (94,927.00)	\$ (56,875.00)
2021 - Shortfall - Covered from Cemetery and Tower Income Funds *			\$ 94,927.00	\$ 56,875.00
Net Income (Expense):			\$0	\$0

**Annunciation Greek Orthodox Church**  
**P&L Comparison YTD - Previous Year**  
**YTD Ending 11/10/2020**

HELLENIC CENTER	YTD 11/10/2020	Projected Year End Totals	Budget 2021	Budget 2020
<b>INCOME</b>				
Rental	\$ 7,500.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Festival				\$ 65,000.00
Permit Fee Reimbursement	\$ 100.00			
Special Events		\$ -	\$ 2,000.00	\$ 2,000.00
<b>TOTAL INCOME</b>	<b>\$ 7,600.00</b>	<b>\$ 9,000.00</b>	<b>\$ 11,000.00</b>	<b>\$ 76,000.00</b>
<b>EXPENSES</b>				
Festival				\$ 30,000.00
Maintenance	\$ 1,196.17	\$ 590.00	\$ 500.00	\$ 1,500.00
Special Events				\$ 1,600.00
Utilities				\$ 500.00
Other				\$ 1,000.00
<b>TOTAL EXPENSES</b>	<b>\$ 1,196.17</b>	<b>\$ 590.00</b>	<b>\$ 500.00</b>	<b>\$ 34,600.00</b>
<b>NET INCOME (EXPENSES)</b>	<b>\$ 6,403.83</b>	<b>\$ 8,410.00</b>	<b>\$ 10,500.00</b>	<b>\$ 41,400.00</b>

**Annunciation Greek Orthodox Church**

## Transaction Detail by Account

January 1 through November 10, 2020

**Liturgical Expenses - YTD 2020**

1/13/2020	eft		receipt/message book	\$	26.48
1/21/2020	eft		mailings to George Cousoule	\$	13.49
1/27/2020	eft		incense	\$	37.50
1/29/2020	eft		stewardship stamps	\$	215.00
2/17/2020	3275	Astron Candle		\$	1,599.50
3/2/2020	eft	Rogers Pizza	Fr. Tim and Parishioners	\$	31.71
3/14/2020	3287	Orthodox Marketplace	2020 Liturgical Guide Book	\$	90.00
3/14/2020	3290	Palm Gardens Inc	Palms and Altar Décor	\$	125.75
4/3/2020	3306	Hermitage of the Holy Cross	Incense	\$	76.04
6/10/2020	3359	Fournos	40 Prosfora	\$	120.00
6/11/2020	eft		incense	\$	81.30
6/18/2020	eft		microphone for altar	\$	358.99
7/1/2020	eft	debit card account		\$	2,000.00
7/3/2020	eft		icon stand	\$	2,238.50
7/16/2020	eft		liquid candle	\$	7.88
7/19/2020	3379	Orthodox Marketplace	2020 Liturgical Guide Book	\$	22.84
7/22/2020	eft		stamps	\$	55.00
7/31/2020	eft		2021 calendars	\$	558.00
8/2/2020	3381	Christopher Gosey	iconographer	\$	770.00
8/3/2020	eft		wine	\$	249.00
8/29/2020	3403	Debbie Sousane	easter	\$	325.00
9/3/2020	eft		liquid candle flint	\$	31.52
9/3/2020	eft		icon flowers	\$	80.00
9/18/2020	eft		church catalog	\$	150.00
9/20/2020	3406	Hermitage of the Holy Cross	incense	\$	76.04
9/20/2020	3407	Astron Candle		\$	599.50
9/20/2020	3409	Orthodox Marketplace	2020 Liturgical Guide Book	\$	117.65
9/20/2020	3418	Orthodox Marketplace	pocket prayer books	\$	52.33
9/20/2020	3405	Fr Tim Curren	going away gift	\$	1,000.00
9/24/2020	eft		texting expense	\$	21.25
10/1/2020	3429	George Cousoule		\$	19.90
				<b>Total</b>	<b>\$ 11,150.17</b>

**Annunciation Greek Orthodox Church**  
**Transaction Detail By Account**  
January 1 through November 9, 2020

Maintenance Expenses - YTD 2020					
Type	Date	Num	Name	Memo	Amount
Check	11/01/2020	3454	Acme Rug & Upholstery Cleaning	Cleaning of sofa	926.00
Check	01/20/2020	2750	ATC Janitorial	December 0155	400.00
Check	03/14/2020	3295	ATC Janitorial	March 2020	500.00
Check	05/12/2020	3331	ATC Janitorial	Easter Clean Up 05/03/2020	80.00
Check	06/07/2020	3341	ATC Janitorial	June Invoice	\$ 500.00
Check	07/04/2020	3367	ATC Janitorial	July Invoice 0161	\$ 400.00
Check	08/15/2020	3389	ATC Janitorial	July Invoice 0161	\$ 400.00
Check	09/20/2020	3416	ATC Janitorial	July Invoice 0161	\$ 500.00
Check	10/20/2020	3437	ATC Janitorial	July Invoice 0161	\$ 400.00
Check	08/15/2020	3394	Bill's Backflow Testing LLC	Backflow Inspection	\$ 45.00
Check	01/20/2020	3254	Bob Meserve Maintenance	Fall Clean Up 8029	\$ 450.00
Check	02/17/2020	3272	Bob Meserve Maintenance	Fall Clean Up 8029	\$ 210.00
Check	02/17/2020	3279	Bob Meserve Maintenance	July 31, 2019 - Cemetery Expense	\$ 290.00
Check	03/14/2020	3294	Bob Meserve Maintenance	Shovel Sidewalk Locust St February Invoice	\$ 300.00
Check	04/15/2020	3312	Bob Meserve Maintenance	March 23, 2020 Inv 8289	\$ 495.00
Check	07/12/2020	3372	Bob Meserve Maintenance	May 2020	\$ 140.00
Check	08/15/2020	3390	Bob Meserve Maintenance	May 2020	\$ 185.00
Check	09/20/2020	3417	Bob Meserve Maintenance	July	\$ 70.00
Check	10/20/2020	3435	Bob Meserve Maintenance	July	\$ 70.00
Check	06/07/2020	3338	City of Dover	Permit of Assembly	\$ 200.00
Check	08/15/2020	3385	City of Dover	Permit of Assembly	\$ 21.95
Check	03/22/2020	3301	Hackworth Fire & Security	Invoice dt 12/15/19 annual payment	\$ 324.00
Check	04/15/2020	3315	Joy's HVAC Services	Back Plate, Inducer, & Nipple for Pressure Switch & Labor	\$ 1,066.38
Check	02/17/2020	3266	Kitchen Klean, Inc	inspect rangehood exhaust system	\$ 140.00
Check	01/20/2020	3256	Quality Fire Protection	Inspection	\$ 80.00
Check	03/14/2020	3289	Quality Fire Protection	Inspection	\$ 289.00
Check	01/20/2020	3260	Shipyards Waste Solutions	INV#89035	\$ 210.00
Check	02/17/2020	3270	Shipyards Waste Solutions	INV#89035	\$ 105.00
Check	03/14/2020	3296	Shipyards Waste Solutions	99162, 99163	\$ 105.00
Check	04/15/2020	3310	Shipyards Waste Solutions	101742	\$ 65.00
Check	05/12/2020	3328	Shipyards Waste Solutions	104317	\$ 105.00
Check	07/12/2020	3375	Shipyards Waste Solutions	104317	\$ 210.00
Check	08/15/2020	3388	Shipyards Waste Solutions	104317	\$ 105.00
Check	09/20/2020	3411	Shipyards Waste Solutions	116911	\$ 90.00
Check	10/20/2020	3438	Shipyards Waste Solutions	120161	\$ 90.00
Check	01/20/2020	3263	TD Bank	Safe Deposit Box # 0031402 Rental Fee	\$ 34.65
<b>Total</b>					<b>\$ 9,601.98</b>

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### Cemetery Income-Expenses - 2020

Deposits			Expenditures				
Date	Deposits	Source	Maint	Cap Impr	Pd to	Descripti	Balance
						Bal-31Dec19	14,303.30
01/14/20	215.00	Donations					14,518.30
03/20/20			323.00		Bio-Spray		14,195.30
04/15/20			365.00		Meserve		14,153.30
05/12/20			56.15		City of Dov	water	14,097.15
06/07/20	2100.00	Donations					16,197.15
06/07/20			105.00		Meserve		16,092.15
06/07/20			435.00		Meserve		15,657.15
07/04/20	350.00	Donations					16,007.15
07/12/20			405.00		Meserve		15,602.15
08/15/20			480.00		Meserve		15,122.15
08/15/20			806.00		Bio-Spay		14,316.15
09/20/20			15.00		Shipyard		14,301.15
09/20/20			145.00		Meserve		14,156.15
10/20/20			290.00		Meserve		13,866.15
10/30/20			18.00		Bank fees		13,848.15
11/10/20			646.00		Bio-Spay		13,202.15
							13,202.15
							13,202.15
							13,202.15
<b>Totals</b>	<b>2,665</b>		<b>4,089</b>				<b>12,879.15</b>
							12,879.15

### Cemetery - 2021 Budget

#### Income

Memorial Donations	500	
Memorial Day Fundraiser	2,500	
Non-Member Fees	2,000	
Dividends from JP Morgan Acct	2,000	
Specified Donations	500	
<b>Total Income</b>		<b>7,500</b>

#### Expenses

Regular Maintainance		
Mowing	3,000	
Fertilization	2,000	
Capital Improvements	2,500	
Possible Projects		
(Tree Barrier)		
(Access Roads Repairs)		
<b>Total Expenditures</b>		<b>7,500</b>