



## **ST. NICHOLAS VOLUNTEERS/YOUTH WORKERS IT'S TIME TO UPDATE CRIMINAL BACKGROUND CHECK**

Dear St. Nicholas Volunteers and Youth Workers,

It's been almost two years since the Archdiocese required all Greek Orthodox Churches to complete the Praesidium/Armatus training and criminal background checks by the end of 2019. St. Nicholas Cathedral began using the Praesidium/Armatus Database as was required and keeps an up to date database of all certified volunteers/youth workers.

St. Nicholas Cathedral begins the process by having each volunteer/youth worker complete the St. Nicholas Volunteer Application packet. The Archdiocese requirements include:

1. Successfully pass a required Criminal Background Check once every two years
2. Successfully pass required training once per year

Praesidium/Armatus notifies all volunteers when it's time to renew the yearly required training and if you are not sure if you're up to date, please contact Karen Koulias to find out the date for your required training or Criminal Background Check.

I recently requested information from the Praesidium Support Team, as all volunteers/youth workers who began this process two years ago will need to update the Criminal Background Check in the very near future, in order to be able to continue to volunteer at St. Nicholas. For those volunteers/youth workers who completed the process recently, this is for your information for a future date.

Important information below from the Praesidium/Armatus Support Team:

***The Criminal Background Check orders are sent out in batches twice a day so users will receive an invitation either in the morning or afternoon based on their renewal time. Users can expect to receive their new invitation either the day of or next day (business days) after their initial check has expired.***

***The invites will go out after they have expired and the invitations are active for the next 14 days for them to go in and complete. If they've tried to go in after those 14 days it will prompt them to contact us to resend the invite.***

This information was received from [support@praesidiuminc.com](mailto:support@praesidiuminc.com), 1(800)743-6354.

The time is now! St. Nicholas Cathedral needs each of you to complete the necessary steps to remain a certified St. Nicholas Volunteer/Youth Worker.

Thank you!

In Christ's love,  
Karen Koulias  
St. Nicholas Volunteer Administrator  
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